



# Diana Designs

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## Cover Letter

To whom it may concern

I am writing this letter to express my interest in the graphic design position that was recently advertised.

I believe I could bring valuable skills and experience to your team that would make me an ideal fit for this position.

I have many years of experience as a graphic designer for various organizations and in this time I have shown I can work quickly, effectively and creatively. I possess a wide range of abilities that combine innovative art and design principles. Furthermore, my knowledge of Adobe Creative Suite, HTML, and CSS will allow me to play an important role in the implementation of your client's designs.

The following are highlights of my skills and accomplishments:

- Worked with the Universal Studios Creative team on a semester long project. My group included engineering and studio art majors and together we worked cohesively on a project that Universal Studios will implement in the near future.
- In my time at Orange County Utilities I have worked on print projects that reached 220,000 households in the greater Orange County area.
- I designed brochures, cards and post cards for a nonprofit organization called Global Hope Network International, these print materials were distributed to donors and volunteers around the world.

Enclosed is my resume for your review. I welcome the opportunity to discuss with you personally how my skills and strengths can best serve your company. I appreciate your time and consideration.

Sincerely,

Diana Bermudez